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## **PRO-ED's STATEMENT ON TELE-ASSESSMENT**

Due to current restrictions in travel and personal interaction associated with the COVID-19 Pandemic and to support expanded capabilities for all service providers in their delivery of tele-health services, PRO-ED is issuing these guidelines for tele-assessment and an associated statement of No Objection to permit the following use of our copyrighted materials.

All of PRO-ED's individually administered tests were standardized using in-person administration. For these tests, tele-assessment methods would be considered an adaptation of the standardized administration and should be taken into consideration when reporting and interpreting the results of a remote administration. With that in mind, PRO-ED hereby grants the following use of our copyrighted materials:

- Qualified professionals are hereby granted a limited and revocable permission to use appropriate non-public facing teleconferencing software and tools to assist in the remote administration of PRO-ED assessment content, consistent with this letter. Before test administration, the qualified professional must obtain documented agreement from the examinee that the session will not be recorded, reproduced or published, and that copies of the materials will not be made. Further, the qualified professional may not use recording capabilities to record live test administrations.
- This permission is intended to include the use of non-public facing screen-mirroring and screen share methods to remotely share test item content with examinees on a computer screen and capture responses either verbally or through other means.
- This permission is not intended to allow for use of photocopying, scanning, or duplication of test protocols, including any screen capture or session recording technology, but is merely intended to support practical live delivery of tele-health services.
- This permission is also not intended to allow for any modification to the original test content as it currently appears. Any use of original test content must include copyright notices as contained in the materials and show the copyright notice when displayed. Further requests to modify, translate, digitize, or alter test content should continue to follow PRO-ED's standard procedure for Licensing and Permissions requests located here.
- PRO-ED reserves the right to revoke this Limited Permission at any time in the interest of test content security and/or test validity and will review the ongoing status of this No Objection Letter as conditions require.

Practitioners considering tele-assessment services should review the characteristics of the test used in these services, the service delivery method, and the provisions for test security and integrity to ensure compliance with legal and ethical standards. Practitioners should also continue to consider the

qualifications needed for each test and follow the guidelines given in the test manual, including standardized administration procedures, scoring, and interpretation, as well as upholding the copyright standards.

Additionally, please review your local laws and regulations, including any changes resulting from a current state of emergency, regarding this type of assessment. Practitioners should also review relevant national or state guidelines for basic standards of practice and information.

**Here are important links to some of the larger professional organizations:**

**AMERICAN OCCUPATIONAL THERAPY ASSOCIATION (AOTA):**

<https://www.aota.org/Practice/Manage/telehealth.aspx>

<https://www.aota.org/coronavirus>

**AMERICAN PSYCHOLOGICAL ASSOCIATION (APA):**

<https://www.apa.org/practice/guidelines/telepsychology>

<https://www.apaservices.org/practice/news/covid19-psychology-services-protection>

**AMERICAN SPEECH-LANGUAGE-HEARING ASSOCIATION (ASHA):**

<https://www.asha.org/Practice-Portal/Professional-Issues/Telepractice/>

<https://www.asha.org/About/Coronavirus-Updates/>

**NATIONAL ASSOCIATION OF SCHOOL PSYCHOLOGISTS (NASP):**

<https://www.nasponline.org/x39099.xml>

<https://www.nasponline.org/resources-and-publications/resources-and-podcasts/school-climate-safety-and-crisis/health-crisis-resources>

**NATIONAL ASSOCIATION OF SOCIAL WORKERS (NASW):**

<https://www.socialworkers.org/Practice/Infectious-Diseases/Coronavirus>

Thank you for your critical role in delivering essential services to your community. PRO-ED is equally committed to supporting your efforts to continue service in any way we can. We are working tirelessly to find tele-assessment solutions for our tests and will issue follow-up statements if we find solutions.