ORDER FORM

Submit orders by email to: orders@proedinc.com | Toll-free fax number for orders: 1-800-397-7633
PRO-ED, 1301 W. 25th Street, Suite 300, Austin, TX 78705 | 512-451-3246, 1-800-897-3202

Credit Card/PO Billing Address:

Name _____

Address _____

_____

_____

_____

Ship To:

Telephone Number _____

Name _____

Address _____

_____

_____

GUARANTEE

All products are sold on 30-day approval. If you are not satisfied, you can return any product within 30 days. Returns should be accompanied by a copy of your packing slip or invoice to ensure proper credit. Prepaid orders will receive prompt refund, less handling charges. Please use our fax number (1-800-397-7633)!

PAYMENT: All orders must be prepaid in full in U.S. funds by check or money order payable to PRO-ED, Inc., or by credit card. Open accounts are available to bookstores, public schools, libraries, institutions, and corporations. Please prepay first order and send full credit information to open an account.

Billing Authorization (must be completed or we cannot bill)

Purchase Order Number _____

❑ **Payment Enclosed**

Credit Card ❑ VISA ❑ MasterCard ❑ AMEX ❑ Discover

NOTE: Credit card billing address at top left must be completed if charged to a credit card.

Authorized Signature _____

Credit Card Number _____

Credit Card Verification Number*_____ Expiration Date_____

*The credit card verification number is the last 3 digits on the back of the card. AMEX users: the 4-digit verification number is located on the front of the card.

If prices on your order are incorrect, we reserve the right to exceed the amount up to 10% unless otherwise stated on your order. Terms are net, F.O.B. Austin, Texas; prices are subject to change without notice. ALL ORDERS MUST BE PAID IN U.S. FUNDS DRAWN ON U.S. BANKS.

QUANTITY	PRODUCT NO.	PRODUCT TITLE	UNIT PRICE	TOTAL

❑ Contact me about becoming a Field Examiner for PRO-ED Assessments
❑ Send me a PRO-ED Assessments Catalog
❑ Send me a PRO-ED Speech and Language Catalog
❑ Send me a PRO-ED Special Needs Catalog
❑ Send me a PRO-ED Occupational Therapy Catalog

PRODUCT TOTAL _____

HANDLING, POSTAGE, AND CARRYING CHARGES
(U.S. add 10%; Canada add 15%; others add 20%. Minimum charge $1.00) _____

SUBTOTAL _____

Texas residents ONLY add 8.25% sales tax
OR WRITE IN TAX-EXEMPT NUMBER _____

GRAND TOTAL (U.S. FUNDS ONLY) _____

pro-ed

Phone Orders (800) 897-3202 • Fax (800) 397-7633 • Email orders@proedinc.com
PRO-ED • 1301 W. 25th Street • Suite 300 • Austin, TX 78705 • www.proedinc.com