



## Guidelines for Developing a Book or Material Prospectus

**For PRO-ED to consider your work for possible publication, we need to receive a prospectus that contains the following information:**

- title of the project
- overview (purpose, rationale, scope)
- target audience(s)
- proposed length
- listing of contributors (if edited work)
- comparison to competing materials
- timeline for completion
- (if a book) table of contents and outlines of proposed chapters  
(if a material) table of contents and outline of proposed components
- 1-2 completed chapters
- qualifications of author(s), including curriculum vitae

Upon receipt of these materials, we will review your proposal carefully and then decide if it fits with the line of products that PRO-ED publishes. As soon as this initial review process is complete, we will notify you of our decision regarding possible publication. In the meantime, if you have any questions, please feel free to give us a call.

We appreciate the fact that you considered submitting your material to PRO-ED and we look forward to hearing from you.

Send material to:

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